Minutes of the Meeting of Longcot Parish Council
on Wednesday 13 May 2026 7pm
held in St Mary's Church Hall, Longcot

In attendance.
Council members.
Andi Cunningham, Chair, John Barneby, Amy Cooper, Alan Rich and Tina Brock, Clerk.
County Councillor. CC Emma Markham
District Councillor. None.
Visitors. 2.

41/26 Apologies for Absence.
Neil Campbell (prior commitment), DC Katherine Foxhall (prior commitment) and DC Viral Patel (prior commitment). These apologies were received.

42/26 Variance of business. None.

43/26 Declarations of interests. None.

44/26 Public Participation.
Speeding issues around were discussed and how to mitigate with calming measures. Actions to be taken are

- A resident had set up a Community Speed Watch. Only one person can set this up in an area. The Chair and CC Markham would try to contact the resident.
- Investigate SIDS/VAS, chicanes, planters, additional signage.

1 visitor left.

45/26 Minutes of the Parish Council meeting held on Wednesday 11 February 2026.
Council resolved to approve the minutes which were signed by the Chair.

REPORTS

46/26 Report from County Councillor.
CC Markham submitted an April 2026 written report.

Updates
State of the roads
Major road repairs:

1. Fernham road B4508
    a. Work due to take place from 5th to 6th May to repair the road.
2. A420 potholes
    a. Repair work on these potholes is due to begin 29th April.
3. B4000 Highworth Road near Kiddson Trigg
    a. a number of permanent repairs are already logged in the system and are scheduled to be addressed ASAP.
4. A420 flooding at Shrivenham
    a. Repair work took place 21st April to resolve the flooding issue.
5. Cress beds in Letcombe Bassett
    a. Large potholes have been filled 24th April
    b. The major work is currently being costed and will then be scheduled.
6. Majors road / Barrington Avenue, Watchfield
    a. Huge pothole repaired 17th April.

Road Resurfacing: OCC report to have more than doubled the number of crews working on road defects, and will invest a further £8 million in surface treatment for the county's roads, as a preventative measure, aimed to reduce the number of potholes next winter.

Consultations
Shrivenham post office relocation consultation
https://www.postofficeviews.co.uk/national-consultation-team/shrivenham-sn6-8aa-189548/
The consultation is about access to the new location and the access within the new post office. Deadline for consultation **Closes 15 May 2026**

The current Post Office branch is scheduled to close on **Thursday 4 June 2026** at 17:30 and this Post Office service is scheduled to open at the **new premises on Monday 22nd June 2026** at 10:00.

Details of two alternative Post Office branches which are open during this closed period:

- Highworth Post Office, Brewery Street, Highworth, Swindon, SN6 7AJ
- Covingham Square Post Office, 2 Covingham Square, Swindon, SN3 5AA

Homeless survey

Oxfordshire Homelessness and Rough Sleeping Strategy 2026–2028 consultation is open until **23rd May**: https://letstalk.oxfordshire.gov.uk/oxfordshire-homelessness-rough-sleeping-strategy-2026-2028

Funding

OCC flood reduction scheme funding

We are looking for projects that will reduce flood risk to residential or business properties, community buildings and facilities, public highways or infrastructure. We will prioritise funding based on value for money in reducing flood risk and confidence of project completion. Projects with a quote or estimate from a contractor for the works, and if applicable evidence of discussions with relevant landowners would provide greater confidence in successful project completion, as well as a more accurate of price forecast. We would like, if possible, to support a range of different types of projects around the county.

The kind of projects this funding could be used for but are not limited to small flood storage areas, embankments or channels; culvert (pipe) removal or improvements on ordinary watercourses; natural flood management works; improving community flood resilience through awareness raising/preparedness.

There is an upper limit of £25,000 per project in funding available from OCC on projects successful in obtaining grant funding. We will consider both full and partial funding of projects, if it can be shown any other funding required has been agreed.
If you have any questions, please contact: floodmanagement@oxfordshire.gov.uk

Site Visits

Planned site visit “pothole repair innovation day in Banbury on Tuesday 28 Apri 2026” has been postponed until after the election period.

List of scheduled works

- A420 layby between McDonalds in Watchfield and Webbs construction has work planned to reduce flooding Q1 April – June 2026
- Highworth road (B4000) traffic management in Shrivenham near Cross Trees Q4 Jan – March 2027
- Featherbed lane Idstone structural roadwork 27th May
- Compton Beauchamp 20mph change
- Woolstone drainage improvement Q3 Oct-Dec 2026
- Uffington high street patching Q2 July – Sept 2026
- Letcombe Bassett drainage improvement by Annabell’s cottage Q2 July – Sept 2026
- Letcombe Bassett road patching on Bassett Road Q2 July – Sept 2026

DC Markham left the meeting.

47/26 Report from District Councillor.

DC Foxhall and Patel not in attendance.

48/26 Report from the Chair. None.

FINANCE

49/26 Expenditure.

Council resolved to approve the following.

i. Increase in MRH Services inspection fee to £64 per visit.
ii. Insurance renewal premium of £471.

50/26 Payments of Accounts.

Council resolved to authorise the payments.
John Barneby and Alan Rich signed the invoices as proof of authorisation.

Table 1 List of payments.

Statutory Power	Payments due:	Description	Total
BACS LGA1972 s111	Unity	Bank charges – Jan	£6.00

Statutory Power	Payments due:	Description	Total
DD Telecom Act 1984 s97	EE	Mobile	£19.15
BACS LGA1972 s111	Lloyds	Bank charges – Jan-Feb	£4.25
UB004 LGA1972 s143	OALC	Subscription	£228.00
SO LGA 1972 S112	Staff costs	Feb	£274.50
UB005 LGA1972 s111	T Brock	Microsoft 365 package	£84.99
SO LGA 1972 S112	Staff costs	Mar	£274.50
BACS LGA1972 s111	Lloyds	Bank charges – Feb-Mar	£4.25

PLANNING

51/26 Submitted planning application(s).

Council would submit the following comments.

Table 2 List of submitted planning applications.

Ref.	Planning application number	Address and proposal
i	P25/V1442/HH amended details	Eyrie, Mallins Lane, Longcot, Oxon SN7 7TE *Single storey extension to detached dormer bungalow, with a mix of flat and pitched roofs. Internal alterations including partial conversion of large garage, enlargement of opening on front elevation to create new entrance. Demolition of timber conservatory to southern elevation.* **Objects.** With regard to the updated drainage diagrams and details the Parish Council notes that they do state that 'Residual Risks have been identified' and having inspected the diagrams council requires the expertise of the Vales Drainage Officer Mr Leigh Travis to ensure that these plans as workable. With regard to the manholes and where they are within and outside the property, the parish council would like to know that these are building control compliant. Taking into account the heavy clay that is in Longcot, does the design allow for this and is the drainage solution suggested acceptable to meet the requirements of this property and its situation? Longcot Parish Council takes great care when it comes to any drainage designs and the implications in planning applications and are proud to be proactive in ensuring the safety of the community with regard to flooding. Council is grateful for the updated documents supplied on the application from Venners Arboriculture which clearly shows the legal constraints involved for tree protection and note that it does state that there are fines in magistrates courts or unlimited fines if it reaches Crown Court if procedures are not followed. The document helpfully covers all aspects of damage to trees with TPO's at Eyrie and includes pictures to show the soil damage and exposed scuffed root. Attached are some pictures taken in February 26 showing the works being carried out at Eyrie which were reported to VWHDC Enforcement at the time showing how there was absolutely no regard for the trees with the TPOs. The Parish Council because of the experience with this developer feels strongly that the works suggested in the plan to erect fences and take down walls would actually create further harm to the trees and the environment and therefore require the VWHDC Tree Officer Mr Ben Morgan to look at the proposals with his expertise.

Ref.	Planning application number	Address and proposal
		The Parish Council would also like to highlight that at no stage has there been any work carried out for the archaeological survey and reports that were requested before any building work was carried out. The Parish Council would also request that building control is involved with the works carried out so far without any planning permission as such processes are in place to protect the public with regard to any development. It is noted that the property is on the market at the moment without any planning permission in place https://tsoy.co.uk/projects/the-eyrie Photographic evidence was sent with the objection.
ii	P26/V0813/LB	Stone Farm, Majors Road, Longcot, Oxon SN7 7TR *Replacement of external timber clad walls with facing brickwork to the courtyard elevation of the games room and installation of solar panels on the courtyard roof slope.* **No objections.**

52/26 Permitted planning applications. Noted.

Table 4 List of permitted planning applications.

Ref.	Planning application number	Address and proposal
i	P25/V2593/FUL	Cherry Tree Cottage and Former Methodist Chapel Shrivenham Road Longcot Faringdon SN7 7TL *Use of former Methodist Chapel as ancillary residential accommodation linked to Cherry Tree Cottage and small extension to link the two buildings (as amended by amended plans and additional information received 27 January 2026).*

HIGHWAYS

53/26 Update on any matters. None

PLAY AREA & TRACK

54/26 New play equipment update.

The quotes for new play equipment were approved in principle.

55/26 Play area.

OCC Countryside Access Team had contacted council requesting funding to install a footpath to the west of the playground. Council would like clarification on whether the landowner had given permission and the specification of how the path would be installed. Concerns were raised that the installation of a stone path may impact the farmers hay field. Historically there was a pond in the field, drainage was installed under the field to drain the pond, but flooding still occurs in winter months. Council agreed that this work would not solve the problem due to how deep the flooding can be and funds would be better spent elsewhere.

56/26 Track.

Nothing to report.

ALLOTMENTS

57/26 Allotment tenants meeting update.

An allotment tenancy meeting was held before the council meeting. A map of the allotments was produced and a Whatsapp group would be set up for tenants and clerk. Allotment rents were collected. Outstanding rents would be collected by the Chair.

DATE OF NEXT MEETING

58/26 Next meeting of the Parish Council.

TBC

The meeting closed at 8.40pm.

Signed….....Date….....2026